

Joint Meeting of the Public Safety Radio Strategic Planning Committee (PSRSPC) California Statewide Interoperability Executive Committee (CALSIEC)

Monday, September 24, 2007

10:00 to 4:00 p.m.

Conference Bridge: 1-866-742-9494

Participant Code: 3127358#

Governor's Office of Emergency Services / 3650 Schriever Ave. Mather, CA 96566

Meeting Purpose: *to obtain consensus on the September 30th preliminary CalSCIP draft & review the preliminary draft of the 2008 PSRSPC Report to the Legislature.*

Desired Outcomes:

- *Enhance statewide communications interoperability planning collaboration between CalSIEC & PSRSPC.*
- *Consensus on the September 30th preliminary CalSCIP draft that will be provided to DHS for feedback.*
- *Shared understanding of the 2008 PSRSPC preliminary draft Report to the Legislature.*

Action items:

1. CALSIEC and PSRSPC members are encouraged to join the NIIX website (www.niix.org) in to contribute to future versions of the SCIP. Comments on the SCIP will only be received through the NIIX website.
 2. CALSIEC and PSRSPC members are encouraged to provide input on the PSRSPC 2008 Report to the Legislature. Comments should be sent to Julia Lee, CSUS Center for Collaborative Policy (Je.lee@verizon.net).
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I. Welcome and Call to Order

Meeting co-facilitator Adam Sutkus, California State University Sacramento, Center for Collaborative Policy called the meeting to order. He welcomed members of the Public Safety Radio Strategic Planning Committee (PSRSPC) and the California Statewide Interoperability Executive Committee (CALSIEC) to their second joint meeting of 2007. Mr. Sutkus reviewed the ground rules and process for the meeting. He informed the members that the meeting would be co-facilitated by the Center for Collaborative Policy and SRA Touchstone Consulting Group.

Meeting co-facilitator Tony Macri, SRA Touchstone Consulting Group, introduced himself and reviewed the agenda, purpose and outcomes for the meeting. Mr. Macri then turned to the Governor's Office of Emergency Services (OES) for an executive greeting.

II. Executive Greeting

On behalf of Director Henry Renteria, Governor's Office of Emergency Services (OES), Chief Deputy Director Frank McCarton thanked everyone for making the effort to attend the meeting. The PSRSPC and the CALSIEC are the two most important groups in California regarding interoperability. The groups have done a tremendous amount of work together over the last few years. The task in California regarding interoperability is very large in scope and the partnerships made between the PSRSPC and CALSIEC will help to achieve difficult goals in the state. The California Statewide Communications Interoperability Plan (CalSCIP) and 2008 Annual report to the legislature being developed by the CALSIEC and PSRSPC, respectively, are quite possibly two of the most important documents to come forward in California in recent years. It is important to understand that the documents will not be perfect for each and every member of the PSRSPC and CALSIEC; they will not be able to answer all of the questions that are raised.

In addition, Mr. McCarton thanked SRA Touchstone for their great professionalism and hard work so far in the CalSCIP process. He also thanked everyone in attendance for taking the time to help develop these important plans for the state of California.

Bob Sedita, Vice Chair of the CALSIEC, greeted members on behalf of John Powell, Chair of the CALSIEC, who could not be in attendance.

III. CalSCIP Review and Discussion

CalSCIP Review (Erin Elder and Tony Macri, SRA Touchstone):

The Draft CalSCIP will be sent to the US Department of Homeland Security (DHS) on September 30, 2007 for a preliminary review which will provide feedback regarding the approach that is being taken. At the next joint meeting of the CALSIEC and PSRSPC on November 15, 2007 the final draft of the CalSCIP will be reviewed. After presenting the final product to OES executives sometime in late November, the final CalSCIP will be sent to DHS on December 3, 2007.

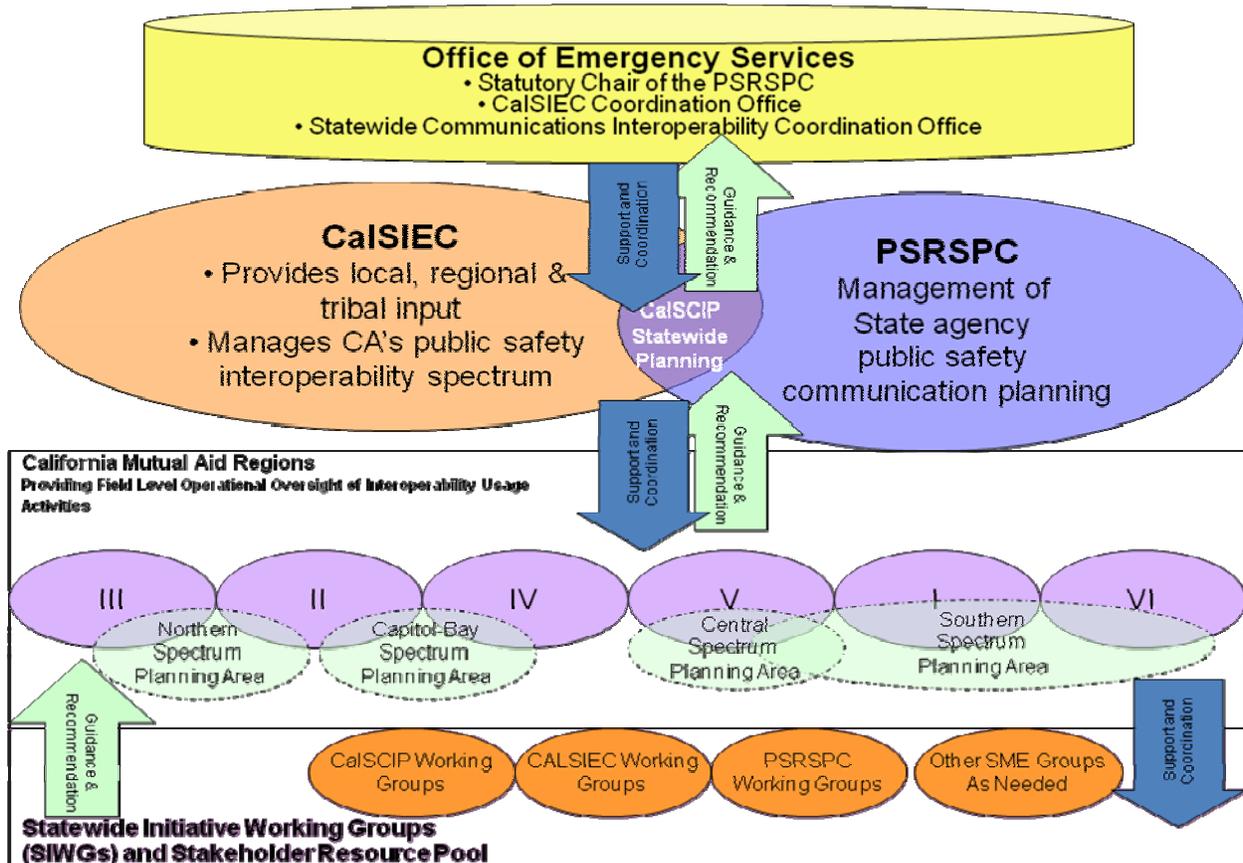
The CalSCIP review process was reviewed by the co-facilitators. The goal for the meeting was consensus, which meant that members felt their voice was heard and they could live with the outcomes of the meeting. Members were encouraged to give feedback on the CalSCIP in the areas of correction of factual information, identification of missing information, and clarifications on current statewide interoperability planning efforts.

The DHS SAFECOM SCIP evaluation criteria have been weighed and will be a valuable tool in assessing the CalSCIP draft. Existing Vision, Mission, Goals and Objectives of the CALSIEC and PSRSPC will remain independent of the CalSCIP.

Discussion on CalSCIP Governance (Julisa Espinoza, SRA Touchstone):

There is already a lot of overlap between the CALSIEC and PSRSPC regarding interoperability coordination in California. While DHS SAFECOM has required that each state develop a SCIP, there is currently no formal recognition of a specific body responsible for SCIP implementation in the state.

The members of the CALSIEC and PSRSPC were presented with two graphical options depicting what the governance structure of the CalSCIP could look like. After a robust discussion and a voting session, the groups ultimately decided on the following graphical structure in which both the CALSIEC and the PSRSPC will be responsible for SCIP implementation. In addition, a Memorandum of Understanding (MOU) will be developed in order to articulate that the SCIP Vision, Mission, Goals and Objectives will apply to both committees equally. The MOU will be a primary initiative in the CalSCIP next year.



IV. 2008 PSRSPC Report to the Legislature Review and Discussion

2008 Report Review (Julia Lee, CCP):

Ms. Lee explained that the goal for the day was to review the 2008 Report to ensure that it addresses all the areas that it needs to. One goal for the 2008 report is brevity. It will be significantly shorter than the 2007 Report. The idea is to convey key critical messages in an easily digestible format.

One of the most critical issues for the 2008 Report is funding. Gary Grootveld, DGS Telecom Division, reviewed a table in the Report that provides multiple examples of funding sources. He went over the pro's and con's of each one. A majority of his overview was focus on a 911-type tax. He explained that it is one of the most sustainable types of funding, as opposed to General Fund or Federal Grant Funding. The 911 funding model can also be expanded (e.g. the tax on license plates in the state of Florida).

It was pointed out that there are many areas of the CalSCIP that cross with the 2008 Report. The PSRSPC should cite the CalSCIP in the 2008 Report in all areas that correspond to the vision, mission, goals and objectives of the PSRSPC. For example, CalSCIP objective 2 says "achieve communications operability for state agencies and localities as necessary to support interoperability."

Any comments or suggestions regarding the 2008 Report to the Legislature should be sent to Julia Lee, CSUS Center for Collaborative Policy (je.lee@verizon.net)

V. CalSCIP Review (Continued)

SRA Touchstone continued to review the remaining sections of the CalSCIP document including Technology, SOPs, Training and Exercises, and Implementation. Members of the CALSIEC and PSRSPC offered input and suggestions, which were captured by SRA Touchstone. For the latest version of the CalSCIP, please visit the NIIX website (www.NIIX.org).

VI. Next Steps and Adjourn

Any members who want to be involved in the CalSCIP process should contact the SRA Touchstone Consulting Group (Anthony_Macri@sra.com or Erin_Elder@sra.com).

The next joint meeting of the CALSIEC and PSRSPC is scheduled for November 15, 2007 from 10:00 to 4:00 p.m. at OES.

Attendance

Dennis Garton (CALSIIEC Northern Sheriff)
Don Casey (CALSIIEC Tribal Law South)
John Gulserian (Butte County OES)
Bob Sanderson (CA Police Chiefs Assoc. So.)
Phil Caporale (Fresno Co. Sheriff's Dept.)
Brent Finster (FIRESCOPE North)
Bill De Camp (DGS-TD)
Jane Jimenez (Placer County Sheriff)
Kevin Borden (Placer County Sheriff)
Weedy Hannibal (Butte County Comm.)
Gary David Gray (CPRA-South)
Donald Turos (CNG)
Tom Gray (RCC Communications)
Jon E. Lopey (CALSIIEC CHP)
Mary Cook (DFG)
Robert Sedita (LA Sherriff's Dept.)
Tom Noonan (TSG)
Pres Thomson (NAPCO)
Mark Winchell (Qualcomm)
Gary Grootveld (DGS-TD)
Ken Mann (FCC 700MHz R-5)
Ron Wong (FCC 800 MHz R-5 Chair)
Ferdinand Miles (CALTRANS)
James Mesick (CDPH)
Kent Eldridge (Co. of Sacramento, T-Com)
Brian Rodriquez (Ratheon)
John Avila (Trofholz Tech)
Stephen Lebb (Trofholz Tech)
Julie Whitten (CDPH)
Markell Pierce (CDPH)
Glen Nash (DGS-TD)
Robert Stevens (Sac Count Sheriff's Dept.)
Robert Samaan (OHS)
Glen Savage (CAL-FIRE)
Scott Murray (CDCR)
Dan Tognotti (County of Napa)
Eric Parks (County of Napa)
Lynn Diebold (Monterey County)
Mitch Sutton (City of San Francisco)
Sonny Fong (DWR)
Vincent Buehler (OHS)
Steve Edinger (DFG)
Reggie Chappelle (CHP)
Tonya Hines (EMSA)

Robert Levy (Alpine County South, OES)
Charles Fleshman (County of Sonoma)
Sue Plantz (OES)
Andy McMurry (CAL-FIRE)
Fred Palidor (SRA-Touchstone)
William Stinson (County of Santa Clara)
Randy Sederquist (CSP)
Manuel Bergado (CSP)
Samuel Bellow (DGS-TD)
Frank Yost (El Dorado County)

Documents and Materials Provided:

- Agenda
- Standing Ground Rules
- Excerpt from PSRSPC 2007 Report to the Legislature
- Draft PSRSPC 2008 Report to the Legislature
- CalSCIP 9-24-07 Draft
- DHS SCIP Weighted Evaluation Criteria

CalSCIP Facilitation Team:

Erin Elder, SRA Touchstone
Tony Macri, SRA Touchstone
Julisa Espinoza, SRA Touchstone
Jennifer White, SRA Touchstone
Fred Palidor, Palidor RadioCommunications
Chuck Forrest, KMEA
Mike Byrnes, KMEA

CCP Facilitation Team:

Adam Sutkus
Sarah Rubin
Julia Lee
Tyler Block