

**GOVERNOR'S OFFICE OF EMERGENCY SERVICES  
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**EXTENDED FORENSIC EVALUATION PROGRAM  
COMPETITIVE REQUEST FOR PROPOSAL**

**PART I – INFORMATION**

**A. INTRODUCTION**

This Request for Proposal (RFP) provides all of the information and forms necessary to prepare a proposal for the Governor's Office of Emergency Services (OES) grant funds. The terms and conditions described in this RFP supersede all previous RFPs and conflicting provisions stated in the *Recipient Handbook*. The *Recipient Handbook* provides helpful information for developing the proposal and can be accessed at the website, [www.oes.ca.gov](http://www.oes.ca.gov), by selecting "Plans and Publications, *Recipient Handbook*."

**B. CONTACT INFORMATION**

Questions concerning this RFP, the application process, or programmatic issues should be submitted by telephone, fax, or e-mail.

Contact information is provided below; however, OES staff cannot assist the applicant with the actual preparation of its proposal. During the period of time between the publication date of the RFP and the date the competitive proposal is due, OES can only respond to technical questions about the RFP submitted by telephone, fax, or e-mail.

Roseann St. Clair, Senior Program Specialist, Children's Section at (916) 323-7729 or [roseann.stclair@oes.ca.gov](mailto:roseann.stclair@oes.ca.gov).

**C. PROPOSAL DUE DATE AND SUBMISSION OPTIONS**

**One original and three copies** of the proposal must be delivered to OES' Law Enforcement and Victim Services Division by the date and time indicated below. **A late proposal will be deemed ineligible for funding.** Submission options are:

1. Regular or overnight mail, **postmarked by Monday, October 2, 2006** to:

Governor's Office of Emergency Services  
Law Enforcement and Victim Services Division  
Children's Section – Roseann St. Clair  
3650 Schriever Avenue  
Mather, CA 95655  
Attn: Extended Forensic Evaluation Program RFP

2. Hand delivered by **5:00 p.m. on Monday, October 2, 2006** to:

Governor's Office of Emergency Services  
Law Enforcement and Victim Services Division  
Children's Section – Roseann St. Clair  
3650 Schriever Avenue  
Mather, CA 95655  
Attn: Extended Forensic Evaluation Program RFP

#### **D. ELIGIBILITY**

Nonprofit 501(c)(3) agencies conducting multidisciplinary child forensic interviews with the ability to implement the program and achieve the objectives are eligible to apply for this funding opportunity.

#### **E. FUNDS**

The Extended Forensic Evaluation (EFE) Program is funded with federal CJA funds. Four EFE projects will be selected in four geographically diverse counties or regions throughout California. The total amount available for the program is \$200,000; the four selected projects will be funded at \$50,000 each to implement the EFE Program. This funding allocation is for the first year of a three-year program. The funds available through this RFP are for the grant period beginning January 1, 2007 and ending December 31, 2007. Please note: continuation funding is contingent on the availability of the Children's Justice Act Funds, successful project performance, and compliance with the Grant Award Agreement.

#### **F. PROGRAM INFORMATION**

The purpose of the Extended Forensic Evaluation (EFE) Program is to identify forensic interviewers to be trained on the EFE Program model, conduct extended forensic evaluations on children when appropriate, and collect data and track case information to determine the efficiency and efficacy of the EFE model. Extended forensic evaluations are recommended for alleged child abuse victims when an initial forensic interview is inconclusive but concerns remain about abuse occurring; when information gathered during the initial forensic interview requires additional clarification; when the alleged victim has disclosed to some other person, but not during the forensic interview; and when concerning behaviors or other indicators are strongly suggestive of abuse. For more information on the EFE model, go to the National Children's Advocacy Center website at [www.nationalcac.org](http://www.nationalcac.org).

Through the EFE Program, several child forensic interviewers will be trained at each project and will conduct a specific number of interviews. Specific numbers will be determined by the numbers submitted in the proposals and negotiated between OES and the successful applicant selected for funding. Partnering of counties will be encouraged in the proposal.

Extended forensic evaluations extend the forensic interview with the alleged child abuse victim over no more than five sessions. Sessions are videotaped to maintain an objective record. Through the EFE Program, specially-trained interviewers will conduct a minimum number of extended forensic evaluations and track the outcomes of the cases to determine how the implementation of the EFE Program model may have contributed to a successful outcome. Memorandums of Understanding (MOUs) or Operational Agreements (OAs) with relevant partnering agencies such as law enforcement and district attorney offices supporting the use of the extended forensic evaluations and providing assistance in tracking the case will be required.

It is anticipated through the implementation of the EFE Program, child abuse victims who may not have disclosed their abuse within the traditional one-time forensic interview meeting, will have a safe environment in which to disclose the abuse; this will lead to improved investigations and prosecutions of child abuse cases.

If, as a result of the EFE Program, it is determined this is a viable option for reducing trauma to child abuse victims and improves the investigation and prosecution of child abuse cases, extended forensic evaluations will be accepted and implemented more readily by child advocacy centers throughout California better serving the needs of a larger number of child abuse victims.

## **G. PREPARING A PROPOSAL**

For clarity, the forms in Part IV include a Proposal Cover Sheet. Please complete the Proposal Cover Sheet and attach it to the front of your proposal.

The following eight (8) components are required for a complete proposal:

- Proposal Cover Sheet;
- Grant Award Face Sheet (OES A301);
- Project Contact Information;
- Certification of Assurance of Compliance;
- Preference Points Certification Form (*if applicable*);
- Project Narrative;
- Budget Narrative and the Project Budget (OES A303a-c); and
- Proposal Appendix (*if applicable*).

**NOTE: Failure to include all of the required components may result in a reduced score or disqualification. OES will not advise the applicant his/her proposal is incomplete prior to rating or disqualification.**