

**GOVERNOR'S OFFICE OF EMERGENCY SERVICES
LAW ENFORCEMENT AND VICTIM SERVICES DIVISION**

**HIGH TECHNOLOGY THEFT APPREHENSION and PROSECUTION PROGRAM
CALIFORNIA DISTRICT ATTORNEY'S ASSOCIATION – EDUCATION PROJECT**

REQUEST FOR APPLICATION

PART I – INFORMATION

A. INTRODUCTION

This Request for Application (RFA) provides all of the information and forms necessary to prepare an application for the Governor's Office of Emergency Services (OES) grant funds. The terms and conditions described in this RFA supersede all previous RFAs and any conflicting provisions stated in the *Recipient Handbook*. The *Recipient Handbook* provides helpful information for developing the application and can be accessed at the website www.oes.ca.gov by selecting "Plans and Publications, *Recipient Handbook*".

B. CONTACT INFORMATION

Questions concerning this RFA, the application process, or programmatic issues should be submitted to the below contact person by telephone, fax or e-mail.

Sally Hencken, Program Specialist
Phone: (916) 322-0217
Fax: (916) 323-1756
E-mail: sally.hencken@oes.ca.gov

C. APPLICATION DUE DATE AND SUBMISSION OPTIONS

One original and one copy of the application must be delivered to OES' Law Enforcement and Victim Services Division by the date and time indicated below. Submission options are:

1. Regular and Overnight mail, **postmarked by Monday, May 22, 2006**, to:

Governor's Office of Emergency Services
Law Enforcement and Victim Services Division
3650 Schriever Avenue
Mather, CA 95655
Attn: HIGH TECH CRIME, CALIFORNIA DISTRICT ATTORNEY'S ASSOCIATION –
EDUCATION PROJECT RFA – CRIME SUPPRESSION SECTION

2. Hand delivered by **5:00 p.m. on Monday, May 22, 2006** to:

Governor's Office of Emergency Services
Law Enforcement and Victim Services Division
3650 Schriever Avenue
Mather, CA 95655
Attn: HIGH TECH CRIME, CALIFORNIA DISTRICT ATTORNEY'S ASSOCIATION –
EDUCATION PROJECT RFA – CRIME SUPPRESSION SECTION

D. ELIGIBILITY

The California District Attorney's Association (CDAA) is eligible to submit an application for this project in accordance with the HTTAP program.

The CDAA, having been awarded funds authorized under the High Technology Theft Apprehension and Prosecution Program during the previous grant-funding cycle, upon reapplication for funds to the High Tech Crime Advisory Committee, shall submit specific accounting with defining criteria to include, but not be limited to the following outlined items:

- The funds received and expended in the prior year.
- The use, to which those funds were put, including payment of salaries and expenses, purchases of equipment and supplies, and other expenditures by type.

E. FUNDS

The funding cycle for this award will be for 12 months starting on July 1, 2006 and ending June 30, 2007.

California Penal Code §13848.2 authorizes the establishment of the High Technology Theft Apprehension and Prosecution Program (HTTAP). State General Funds comprise the available funds of the High Technology Theft Apprehension and Prosecution Program Trust Fund, which funds all HTTAP projects.

F. PROGRAM INFORMATION

The purpose of this RFA is to provide funding for statewide programs of education, training, and research for public prosecutors, investigators, and law enforcement officers relating to the deterrence, investigation, and prosecution high technology and identity theft related crimes.

G. PREPARING AN APPLICATION

For clarity, the forms in Part III include an Application Cover Sheet. Please complete the Application Cover Sheet and attach it to the front of the application.

The following components are required for a complete application:

- Application Cover Sheet;
- Grant Award Face Sheet (OES A301);
- Project Narrative;
- Project Budget (OES A303a-c); and
- Application Appendix (if applicable).